



Transition and Transfer between Primary/Secondary Phase Policy

It is the policy of Avon House School to support both Year 6 pupils and their parents to ensure transfer and transition is a smooth and happy experience. We endeavour to research, advise and prepare pupils for the most appropriate school to suit their individual skills, potential, personality and development. We aim to find an educational setting for the pupil where we hope they will be content and successful learners and achievers.

Procedures

During the autumn term, a secondary transfer information meeting is held for Year 5 parents who are considering 11+. At this open meeting we provide information about appropriate placement schools for pupils, and parents are given the chance to ask questions.

We research and discuss the range of options available and encourage parents to then view websites, obtain the prospectus and visit prospective schools. Further discussion around choices continues at the autumn term parent consultation meeting.

Once parents have declared their preferred choices for their child, an individual meeting may be called to discuss options further and provide tailored advice.

We distribute the literature sent by the LEA to assist parents with their applications and choices.

Where a pupil with special needs is in transition, the SENCO at the receiving school is invited to a review meeting. We amend a pupil's IOP appropriately and will liaise with the pupil's new school.

An 11+ preparation programme in English and Maths runs from the spring term in Year 5 until after all examinations have been taken. These classes are designed specifically to prepare children for 11+ and CE style examinations. Year 6 also receive coaching in interview technique.

Year 6 undertake a transition programme in the summer term which prepares them for secondary school by covering a range of practical skills and information to help them to become more independent and resilient.

Reviewed September 2018 AC

Reviewed July 2019 AC

Reviewed August 2020 HD