



# AVON HOUSE PREPARATORY SCHOOL

Avon House School, 490 High Road, Woodford Green, Essex IG8 0PN  
Tel: 020 8504 1749, [www.avonhouseschool.co.uk](http://www.avonhouseschool.co.uk), [office@ahsprep.co.uk](mailto:office@ahsprep.co.uk)

## COVID-19 Safety Measures

### General Measures and restrictions

Hand sanitisers will be provided in every room being used by pupils or staff.

All areas cleaned including surfaces and equipment.

A COVID-19 Risk Assessment has been conducted and is available on the School website in the COVID-19 Safety section.

Where special temporary measures are in place these will override existing policies and procedures for the duration that these temporary measures are in place.

Parents will have restricted access to site and are asked to wear a mask and to social distance at all times.

Number of staff in contact with each group kept as low as possible.

Hand washing will be put back in place and the bell should be rung in the Pre-Prep playground at 8.20am to allow the first wash to take place followed by one at the end of morning break, one before and at the end of lunch (1.20pm) and another before they go home. In Pre-Prep, the class TA must monitor hand washing.

Children will be encouraged not to touch their hands or mouths.

Each group will use a designated toilet facility.

Rooms to be kept well ventilated at all times.

Refuse bins to be emptied regularly throughout the day.

‘Catch It, Bin It, Kill It’ ethos to maintain respiratory hygiene standards.

All rooms, surfaces and equipment thoroughly cleaned each school day.

Hot lunches to be served daily in the hall where each group will be kept separate. Early Years lunch will be served in their classrooms. Every effort will be made to keep to the published menus but they are subject to alteration if supply problems or staff shortages occur.

Individual music lessons will continue to be delivered but a break in between each pupil must be observed to allow for keyboards and doors to be cleaned down. The peripatetic teachers will be required to wear a mask as they are in close contact with the children.

Breakfast Club, Tea Timers, Clubs and swimming will continue as normal for the time being.

Sports fixtures, quizzes and class educational visits will be risk assessed on an individual basis before a decision on whether or not to go ahead is taken.

Morning drop off will remain the same but collection times are changed as follows:

- I. Early Years children collected at 3.15pm-3.20pm
- II. Years 1 and 2 collected 3.25pm-3.30pm
- III. Years 3 and 4 collected 3.35pm- 3.40pm (Monday 4.15 from small playground)
- IV. Years 5 and 6 collected 3.40pm (Monday 4.15 from front of school)



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**Only one parent/carer** will be admitted to the school site and should be masked at all times while on school premises. All collections will be from the small playground and to avoid parents needing to return, younger siblings will go home with the eldest child in the family.

All visitors will be required to wear a mask at all times.

## Actions

Water bottles will remain in school and be washed daily.

Rooms will be kept well ventilated and it is advised that an extra layer of clothing is worn during any cold spells.

CO2 monitoring will take place.

Please help us by teaching your child about social distancing and hygiene protocols, a useful website to help you with this can be found here, [Information about the Coronavirus \(COVID-19\) \(e-bug.eu\)](http://e-bug.eu)

## Medical

Pupils or staff displaying symptoms will be isolated before leaving site and being tested.

Government guidance can be found here:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term?priority-taxon=b350e61d-1db9-4cc2-bb44-fab02882ac25>

Advice on how to book a test can be found here:

<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

Parents are requested to inform the School of any symptoms or confirmed cases in their household.

PPE is available for staff attending to those with symptoms.

The Head's office will be used as an isolation room when necessary.

Temperatures will be taken by the School Nurse or qualified First Aider if pupils or staff members feel unwell, using disposable, capped ear thermometers.

10.01.2022 NB