



**AVON HOUSE
PREPARATORY SCHOOL**

YEAR 1

Cranes and Pelicans

Parent Pack

Please read and keep

Contents

Welcome Letter	3
Overview – Year 1	4
Little Wandle Phonics Scheme	5
Ideas for Helping your Child Learn their High Frequency Words	11
First 100 High Frequency Words	12
Next 200 High Frequency Words	13
Tips on Hearing Your Child Read	15
Recommended Book List	16
Uniform	17
Equipment List	19
School Hours	20
Wraparound Care – Breakfast Club, Tea Timers and Holiday Club	20
Assemblies	21
House System	21
Behaviour Management and Reward Systems	22
School Policies	22
School Clubs and School Communication	23
Staff List	24
Term Dates	25

Dear Parents,

We would like to introduce ourselves to you as the Year 1 team. We look forward to getting to know you and your child over the next academic year.

This pack is full of helpful information that we hope will be a guide as we journey together.

The children can arrive at school from 8.00am where we offer a meet and greet service at the school front. The children are supervised in the Pre-Prep playground until they are required to line up in their classes as soon as the morning bell is rung at 8.30am. In the event of heavy rain, children will go directly to their classrooms from 8.00am. Please ensure children are carrying their own school rucksack. At 3.30pm the children will be dismissed from their classrooms. Please wait in the Pre-Prep playground in sight of the Year 1 classroom windows.

All school equipment should be clearly labelled as staff cannot be asked to spend time looking for lost equipment if it is not marked. Your child should have a pencil case with writing pencils and colouring pencils (see further details in the equipment list). Please could you check from time to time whether equipment needs replacing, as it is frustrating for the children to not have the things they need for lessons. We will send the pencil cases home termly to be checked.

Children may be given verbal messages to take home so please make sure you communicate on a daily basis with your children about their day as this will help to jog their memories. Another way we may communicate with you is by writing a message in their Pre-Prep Reading and Communication Diary so please check it every night. Main school communication will always be via iSams, emails or newsletters.

We will be following a theme-based curriculum and a curriculum overview will be available on the Parent Portal of the website at the start of each term which details the weekly focus for Maths and English for the term and a summary of the curriculum content for the remaining subjects.

We hope that the above is useful and would like to remind you that we have an open-door policy and are available to see you before or after school. Any major issues that need discussing can be communicated by making an appointment. If you have any concerns that you feel cannot be resolved with the class teacher, please communicate these with Mrs Telling, Head of the Pre-Prep Department via the School Office.

Parents consultations will be held in the Autumn and Spring Terms and a meetings schedule will be sent out nearer the time.

Thank you in advance for your support.

Miss M Bettany
Cranes Class Teacher

Miss R Saharoy
Pelicans Class Teacher

Overview – Year 1

Year 1 is the first year of Key Stage 1. The transition from EYFS to Key Stage 1 is managed very carefully to ensure the children adjust to a change in the way they are taught. Carpet sessions continue, followed by written or practical tasks that will fuse the EY to the Key Stage 1 curriculum. At the end of the Autumn Term you will receive a school report that will include your child's effort, attainment and progress grades, as well as their targets in Maths and English.

At the end of the Spring Term, you will receive a report detailing your child's progress across their foundation subjects and at the end of the Summer Term, you will receive a report detailing your child's progress in Maths, English and Science along with a general comment. Formal Parent Consultations take place in the Autumn and Spring Terms. In the Summer term there is an optional 'Take a Look At My Book' which you may attend with your child.

High priority is given to the teaching of Maths and English which are taught every morning. All children read every day. This is done in a number of different ways: individual reading, paired reading, group reading and reading alone (if appropriate).

The timetable reflects the broad base of subjects taught in Year 1 where the subjects will be taught in cross curricular projects which help staff to collaborate together and allow for topics to be taught in a way that inspires children to look beyond the lesson in isolation. We aim to provide an exciting and inclusive curriculum which all children find stimulating and accessible.

Children are taught to work to the best of their ability and this requires the teachers to differentiate the lessons to accommodate different learning styles and ensure every child is appropriately challenged.

Homework is kept to a realistic level bearing in mind the age of the children. Children should carry out homework in a quiet area to aid concentration. Parents or carers should hear the child read and assist in the learning of spellings and times tables.

The front of your child's Reading Diary will detail your child's book changing day. On this day they will be given a new set of books (which may include a comprehension task). This reading and any associated tasks are to be completed by the following week in line with their book changing day. Ideally, we would like the children to read daily. Please initial the diary to indicate the Reading Homework had been completed and write a small note if you wish to communicate how they read.

At weekends, Maths and English homework will be sent home. This is due in on Monday, or Wednesday at the latest. The children will be able to access Numbots from the start of the year and towards the end of Year 1 they will access TimesTable Rockstars. They will also have spelling to learn weekly that will be set on a Friday to be tested on the following Friday.










During the year the class will have the opportunity to take part in Educational Visits and explore topics with visiting professionals. All visits have an educational element that helps to enhance the learning that has been taking place in class. We welcome parents to assist with class projects and are always open to suggestions of how parental involvement can be included in class.









Little Wandle Phonics Scheme

How to say the Phase 5 sounds

At Phase 5, children learn alternative graphemes for sounds introduced in Phases 2 and 3.





Sounds introduced in Phase 2




Grapheme and mnemonic	Pronunciation phrase	Phase 5 Graphemes
	Show your teeth and let the s hiss out ssssss ssssss	c se ce st sc
	Open your lips a bit; put your tongue behind your teeth and make the nnnnn sound nnnnn	kn gn
	Put your lips together and make the mmmmm sound mmmmm	mb
	Open your mouth into a little smile; make your tongue flat and move it up towards the top of your mouth to say c c c	ch
	Show me your teeth to make a rrrr sound rrrrr	wr
	Open your lips a little; put your teeth on your bottom lip and push the air out to make the sound fffff fffff	ph
	Open your mouth a little; put your tongue up to the top of your mouth, behind your teeth, and press tttt tttt	le al
	Pucker your lips and show your teeth; use your tongue as you say jjj	g dge ge
	Put your teeth against your bottom lip and make a buzzing sound vvvv vvvv	ve

Grapheme and mnemonic	Pronunciation phrase	Phase 5 Graphemes
	Pucker your lips and keep them small as you say w w w	wh
	Show me your teeth and buzz the z sound zzzzz zzzzz	se ze
	Pucker your lips and show your teeth; use your tongue as you say ch ch ch	tch ture*
	Show me your teeth and push the air out shshshshsh	ch ti ssi si ci
	Open your mouth wide and say e e e	ea
	Pull your lips back and make the i sound at the back of your mouth i i i	y
	Make your mouth into a round shape and say o o o	a
	Open your mouth wide and say u u u	o-e o ou




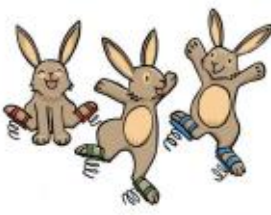
*Note that the pronunciation of 'ture' has a slight schwa sound at the end.



Sounds introduced in Phase 3

Grapheme	Catchphrase	Pronunciation phrase	Phase 5 Graphemes
ai	 <p>tail in the rain</p>	Open your mouth wide and say ai ai ai	ay a a-e igh aigh ey ea
ee	 <p>sheep in a jeep</p>	Smile with your lips apart and say ee ee ee	ea e e-e ie y ey
igh	 <p>a light in the night</p>	Open your mouth in a relaxed way and say igh igh igh	ie i i-e y
oa	 <p>soap that goat</p>	Make an 'o' with your mouth and say oa oa oa	o o-e ou oe ow

Grapheme	Catchphrase	Pronunciation phrase	Phase 5 Graphemes
oo	 <p>zoom to the moon</p>	Open your mouth just a bit, put your hand on your tummy, pull your tummy in and say oo oo oo	ue u-e ew ou ui
yoo		Pucker your lips and keep them small as you say yoo yoo yoo	ue u u-e ew
oo	 <p>hook a book</p>	Open your mouth just a bit, put your hand on your tummy, pull your tummy in and say oo oo oo	u* oul
ar	 <p>march in the dark</p>	Open your mouth wide, push your tongue down and say ar ar	a* al*

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Grapheme	Catchphrase	Pronunciation phrase	Phase 5 Graphemes
or	 <p>born with a horn</p>	Make an 'o' with your mouth, push your tongue down and say or or or	aw au aur oor al a oar ore
ur	 <p>curl the fur</p>	Open your mouth in a relaxed way, push your tongue down and say ur ur ur	er ir or
ow	 <p>wow owl</p>	Open your mouth wide then move your lips together as you say ow ow ow	ou
oi	 <p>boing boing</p>	Make an 'o' with your mouth then move your lips out as you say oi oi oi	oy

Grapheme	Catchphrase	Pronunciation phrase	Phase 5 Graphemes
ear	 <p>get near to hear</p>	Smile with your lips apart, push your tongue to your teeth as you say ear ear ear	ere ear
air	 <p>chair in the air</p>	Open your mouth wide, push your tongue down as you say air air air	are ere ear
zh		Pucker your lips and show your teeth; push the air over your tongue as you say zh zh	su si

Ideas for Helping Your Child Learn Their High Frequency Words

- Ideally spend about 5-10 minutes on them each evening with your child
- Make it quick and fun!
- Lots of praise for how well your child is doing
- Read the word on each card to your child. Say it in a sentence e.g. ‘The’ “The dog is barking”.
- See if they can read them to you
- Some words can be sounded out e.g. I T – it
- Some words cannot be sounded out e.g. was
- Turn the cards face down and let child turn over and read them one at a time – how many do they score?
- Hide cards around the room – can they find them and read them?
- Make another set of cards using the inside of a cereal box and play ‘pairs’ with them
- Make up some ‘silly sentences’
- Let your child copy words onto paper – use felt pens, crayons or whatever you have at home

First 100 High Frequency Words

(In frequency order reading down the columns)

the	that	not	look	put
and	with	then	don't	could
a	all	were	come	house
to	we	go	will	old
said	can	little	into	too
in	are	as	back	by
he	up	no	from	day
I	had	mum	children	made
of	my	one	him	time
it	her	them	Mr	I'm
was	what	do	get	if
you	there	me	just	help
they	out	down	now	Mrs
on	this	dad	came	called
she	have	big	oh	here
is	went	when	about	off
for	be	it's	got	asked
at	like	see	their	saw
his	some	looked	people	make
but	so	very	your	an

Next 200 High Frequency Words

(In frequency order reading down the columns)

water	bear	find	these	live
away	can't	more	began	say
good	again	I'll	boy	soon
want	cat	round	animals	night
over	long	tree	never	narrator
how	things	magic	next	small
did	new	shouted	first	car
man	after	us	work	couldn't
going	wanted	other	lots	three
where	eat	food	need	head
would	everyone	fox	that's	king
or	our	through	baby	town
took	two	way	fish	I've
school	has	been	gave	around
think	yes	stop	mouse	every
home	play	must	something	garden
who	take	red	bed	fast
didn't	thought	door	may	only
ran	dog	right	still	many
know	well	sea	found	laughed

let's	fun	any	better	lived
much	place	under	hot	birds
suddenly	mother	hat	sun	duck
told	sat	snow	across	horse
another	boat	air	gone	rabbit
great	window	trees	hard	white
why	sleep	bad	floppy	coming
cried	feet	tea	really	he's
keep	morning	top	wind	river
room	queen	eyes	wish	liked
last	each	fell	eggs	giant
jumped	book	friends	once	looks
because	its	box	please	use
even	green	dark	thing	along
am	different	grandad	stopped	plants
before	let	there's	ever	dragon
gran	girl	looking	miss	pulled
clothes	which	end	most	we're
tell	inside	than	cold	fly
key	run	best	park	grow

Tips on Hearing Your Child Read

Before You Start:

- Check that the text is suitable. Remember that reading is not just about decoding words but also about fluency, expression and understanding. Do not forget to vary the type of text, e.g. fiction, non-fiction, poetry, comics, magazines etc...
- Make sure that there are no distractions e.g. television, music and make sure that your child is comfortable.
- Ensure that your child is willing to read. Do not force them if they are reluctant as this may give them a negative attitude to reading. Remember that reading should be enjoyable.
- Talk about the cover and appearance of the book:
 - Why did you choose it? (if they chose it themselves)
 - Who is the author? Have you read any other books by this author? How did you feel about them?
 - What do you think the story will be about? (fiction) Does the back cover give you any clues?
- Remind your child of the different ways they can work out words if they are stuck:
 - Phonetic: Sounding out each phoneme.
 - Contextual: Reading the rest of the sentences in order to make the sentence make sense.
 - Pictorial: Clues can sometimes be found in the pictures.

During Reading:

- Use plenty of praise for your child's achievements. Do not criticise them if they get something wrong.
- Stop at appropriate places in the text to ask questions about the place, characters etc. Ask your child to make predictions about what might happen next.
- If your child stumbles over a word or mispronounces one then allow them some time to self-correct.
- Do not force your child to decipher every word that they struggle with. Flow is important too as it helps maintain understanding. Focus on words that they come across regularly (High Frequency Words).
- If your child loses interest, stop.

After Reading:

- Discuss the text and your child's attitude towards it:
 - Did you enjoy it? Why or why not?
 - Did you have a favourite part or a part you didn't like?
 - Did you have a favourite character? Was there a character you didn't like?
 - How do you think this character felt....?
 - Was the story happy/funny/sad/scary/exciting? Why?
 - Did the story end how you thought it would?
 - Why was the book called...?
 - Did you learn anything new from this book? (non-fiction)

Remember that the questions given here are examples only and should not be asked, in sequence, every time your child reads. Questions should be applicable to the text. Reading should not just take place at a set time and place. Do not forget to ask your child to read suitable words from the environment e.g. signs, labels etc...

Recommended Year 1 Book List

The Cat in the Hat	Dr Seuss
Parker Looks Up	Jennifer Curry
The Tiger Who Came to Tea	Judith Kerr
Hairy Maclary	Lynley Dodd
Hair Love	Matthew A. Cherry
The Large Family Collection	Jill Murphy
Charlie and Lola	Lauren Child
The Smartest Giant in Town	Julia Donaldson
I am Enough	Grace Byers
The Gruffalo's Child	Julia Donaldson
The Gigantic Turnip	Aleksei Tolstoy
The Whisperer	Nick Butterworth
Mrs Armitage on Wheels	Quentin Blake
You Matter	Christian Robinson
The Trouble with Jack	Shirley Hughes
My Friend Bear	Jez Alborough
Avocado Baby	John Burningham
A Bear Called Paddington	Michael Bond
Funnybones	Allan Ahlberg
The Hodgeheg	Dick King-Smith
The Jolly Postman	Allan Ahlberg
Riley Knows he Can	Davina Hamilton
Mister Magnolia	Quentin Blake
Katie Morag Series	Mairi Hedderwick
Frog and Toad are Friends	Arnold Lobel
The Princess and the Pea	Minnie Grey
Look Up	Nathan Bryon
Amazing Grace	Mary Hoffman
Don't Forget the Bacon	Pat Hutchins
Emperor of Absurdia	Chris Riddell
The True Story of the Three Little Pigs	Jon Scieszka
The Proudest Blue	Ibtihag Muhammad
Clean Up	Nathan Bryon
Last Stop on Market Street	Matt de la Peña
Crown: An Ode to the Fresh Cut	Derrick Barnes
Trombone Shorty	Troy Andrews
This Is It	Dana Peoples-Riley
Mrs. Noah's Pockets	Jackie Morris

Children's First Encyclopaedia
 Children's Atlas
 Topic Books, eg Old toys, Homes in the past, How plants grow
 Traditional Nursery Rhymes
 Traditional Fairy Stories

Uniform

School Uniform Regulations

Winter/Summer uniform: All pupils should wear Winter uniform from the 30th September until the Easter holidays and Summer uniform from Easter. From September to the 30th September, pupils have the choice of wearing Summer or Winter uniform.

Blazers: All pupils from Year 1 to Year 6 need a blazer. If children do not have a school blazer they may be excluded from activities, events or educational visits.

School coats: The regulation coat must be worn by all pupils. If children do not have a school blazer they may be excluded from activities, events or educational visits.

Shoes: All pupils from Year 1 to Year 6 wear black shoes with laces or buckle or Velcro fastening, no pumps.

Jewellery and religious artefacts: For health and safety reasons, we do not allow any adornments or religious emblems. No items of value should be brought into school. Analogue watches may be worn in the Prep Department, once pupils can tell the time.

Hair: Hair accessories are to be kept to a minimum. Hair must be tied back where possible with dark blue or black hair bands and hair ties only. Short hair must be neat and well-groomed, without grooming products.

Class Uniform List

Your child has a choice of wearing either Uniform A or Uniform B, however we ask that children do not alternate between the two (for example if you choose Uniform A, this has to continue for the duration of the term).

Uniform A – Winter and Spring Terms

- * School Blazer
- * Royal Blue V-Neck Pullover
- White shirt
- * Pre-knotted Elasticated Tie
- * Grey Trousers
- Short Grey Socks
- * Outdoor Coat
- * Woolly Hat
- Navy or royal blue gloves
- * School rucksack
- Black Shoes, Velcro fastening

Uniform A – Summer Term

- * School Blazer
- * Royal Blue V-Neck Pullover
- White shirt
- * Pre-knotted Elasticated Tie
- * Grey Shorts
- * Long Grey Socks, royal blue bands
- * Outdoor Coat**
- Summer Cap (*buy from School Office*)
- * School rucksack
- Black Shoes, Velcro fastening

**Items to be purchased from Forest Casuals*

***There is a lightweight Regatta jacket available from Forest Casuals for the Summer Term if required*

Uniform B – Winter and Spring Terms

- * School Blazer
- * Royal Blue V-Neck Cardigan
- White Shirt
- * Grey Tunic
- *Pre-knotted Elasticated Tie
- Grey Tights or Long Grey Socks
- * Outdoor Coat
- * Woolly Hat
- Navy or royal blue gloves
- * School Rucksack
- Black Shoes, Velcro fastening

Uniform B – Summer Term

- *School Blazer
- * Royal Blue V-Neck Cardigan
- * School Summer Dress
- Short white socks***
- * Outdoor Coat**
- *Summer Cap (*buy from School Office*)
- * School Rucksack
- Black Shoes, Velcro fastening

Your child will also require a PE Kit.

PE Kit (all year round)

- * Sports PE T Shirt
- * Sports PE Shorts
- * Royal Blue PE Sweatshirt
- * Royal Blue PE Joggers
- Short White Socks
- Plain White Trainers – no flashing lights (purchase from any retailer)
- * P.E. Bag

*These items are of a regulation design and only obtainable from the official school outfitter:

Forest Casual and Schoolwear: 144 High Road, Loughton, Essex IG10 4BE
Tel: 020 8508 2848 www.forestcasualwear.co.uk

All items of clothing must be clearly and securely named. Sewn in labels can be ordered from Forest Casual and Schoolwear – style 2, blue writing. Forest Casuals also offer an initialling service on some uniform items.

**Items to be purchased from Forest Casuals*

***There is a lightweight Regatta jacket available from Forest Casuals for the Summer Term if required*

****Long white socks maybe worn with the Summer dress if there is cold weather*

Equipment List

Your child's pencil case needs to be practical and all items contained together to facilitate fitting into their Smartsack (a sack that sit over the back of their chair).

- A small pencil case containing:
 - 4 writing pencils
 - coloured pencils or crayons (they may have felt tip pens for golden time colouring only)
 - a rubber
 - a pencil sharpener which can be emptied daily
 - 2x large white Pritt stick glue

We request that 'smelly' pens and pencils are not used.

- Regulation school water bottle (new pupils will be given a school water bottle on the first day of term, payment for which should be made via ParentPay).

It is essential that all this is brought to school on the first day of term and items are replenished at the start of each new term.

All items of clothing (including socks) and equipment must be clearly and securely named.

The children should bring a **small** fruit or vegetable snack each day to have mid-morning. We suggest a few slices of apple, a few batons of carrot, a few raisins or grapes or a small apple or banana. The snack needs to be put into a small plastic tub, which they will keep in their Smartsack on the back of their chair. We do not provide fruit snacks for those children who have forgotten to bring them in.

We are a nut free school so ask for your cooperation in this.

It is important to remember that it is the responsibility of the children to care for and be responsible for their own equipment.

When a packed lunch is required (for example when on an educational visit), we recommend packing a fruit snack plus a healthy lunch. Lunch suggestions include a sandwich / pasta pot / salad bowl with limited, small, snack accompaniments. Large sharing bags are not permitted. No chocolate or sweets, however a small biscuit bar such as a Penguin / Kit Kat is allowed. A named water bottle is required. No nuts, fizzy drinks or glass bottles.

School Hours

The school year is divided into three terms. The current year's term dates are included in this pack.

The school gates open at 8.00 am and pupils may arrive from this point. The school operates a meet and greet service for all pupils with senior staff on duty to assist as children arrive. Year 1 pupils can arrive from 7.45am to read in the library, however please note that this is an unsupervised space. If pupil behavior is not in line with our behavior policy, pupils will be prohibited from using this early service. From 8.00am, staff are on duty in the playgrounds. They will ring the bells at 8.30 am ready for children to register in class. The school gate is locked at 8.30 am.

Breakfast Club operates from 7.30 am and at 8.10 am Breakfast Club pupils in Foundation 2 to Year 6 are sent to the correct playground while Foundation 1 pupils go straight to class.

The school day finishes at 3.30 pm for Foundation 1 to Year 1 and at 3.40 pm for Years 2-6, with the exception of Mondays when the Prep Department only (Years 3-6) finishes at 4.15 pm. Children are to be collected from the correct playground. Pupils who are not picked up by 3.40pm will be taken to the library where you will be charged a late collection fee.

Extra-curricular clubs finish promptly at 4.30 pm (apart from Monday which is a 4.15pm finish) at which time children in clubs should be collected from the Prep playground. All children who are uncollected will be taken to the library. The main school gate is locked at 4.30 pm and all parents collecting after this time should use the main school reception door. Siblings collecting pupils must be 14+ years.

Wraparound Care

Breakfast Club, Tea Timers and Holiday Club

The school offers a service whereby our staff will take care of children at either end of the school day.

Breakfast Club operates from 7.30 am. Breakfast will have a hot food option as well as cereal, yoghurt, fruit and a drink offering.

Tea Timers is run after school, on-site by our staff who provide a variety of activities until 6.00pm.

Tea Timers is open to all our pupils subject to availability with those booking termly in advance given priority. We will do our best to accommodate occasional users but this may not always be possible due to the restrictions of staff to pupil ratios.

Pupils are taken to Tea Timers after lessons or a club where they are registered and split into age related groups.

Further details for Wraparound Care can be found on the School's website.

Our Holiday Club, which operates during some weeks of school holidays, is open to all children aged 3-11 years and offers a wide range of activities for children to enjoy. Dates and further details can be found on the School's website.

Assemblies

The school enjoys joining together as a group to share school news, celebrate successes and sing.

The Pre-Prep Department have their own assembly on Monday mornings. This is a time to celebrate Pre-Prep birthdays and any awards children have received outside school. They will also listen to and share in a story with a message or moral or find out about topical festivals and religious celebrations.

The Prep Department also have an assembly on Monday mornings. This will be a time to share information and hear a short message with a moral.

We have a whole school assembly every Friday at which visiting speakers are invited to talk to the children on a variety of subjects. During this assembly our weekly awards are presented across the whole school: Kindness; Helpfulness; Resilience; Presentation; Courtesy; Organisation; Perseverance; Exemplary Behaviour. The weekly award, star of the week and STEM winners are announced in our newsletter The Weekly Flight every Friday.

On occasion, parents are invited to attend assemblies. Parents who attend are asked to stay for the duration of assembly in order to not disrupt the proceedings by leaving.

House System

Avon House Preparatory School operates a house system throughout the school. All children are assigned to a house on entry, and they usually stay in that house throughout their time at school. House points can be awarded for class work, acts of kindness, helpfulness and general good manners as well as sporting achievements and inter-house competitions etc. Each child has a scroll in their classroom to which their house points are added and they are awarded a Bronze Award certificate in assembly for achieving 25 house points and the subsequent award for each additional set of 25 house points. In the Foundation Stage, the children have a 'smiley' chart and are awarded smiley face stamps rather than house points. They receive a certificate in assembly for every set of 10 smiley stamps. Each house is led by a member of staff who encourages the children to participate in house events. House meetings are held at regular intervals.

The houses are named after famous people with a local connection:

Cavell (blue; House Leader Mr J Evans): Edith Cavell (1865-1915) was born in Norfolk. She trained as a nurse and served in the British Red Cross Hospital during the First World War and is famous for helping British soldiers to escape from German-occupied Belgium. Her uncle was Rector of All Saints, Woodford Wells.

Churchill (purple; House Leader Mr J Babra): Winston Churchill (1874-1965) was a Member of Parliament for Wanstead and Woodford, who later became Prime Minister during the Second World War. He was also an officer in the British army, a historian, a writer and an artist.

Morris (yellow; House Leader Mrs S Gleadell): William Morris (1834-1896) was born in Walthamstow and lived in Woodford during his early years. He studied at Oxford University and became a famous designer of wallpapers and fabrics. He also wrote books and poems.

Pankhurst (orange; House Leader Ms A Heath): Emmeline Pankhurst (1858-1928) was born in Manchester. She became famous for leading the suffragette movement, campaigning for votes for women. Her daughter, Sylvia, lived in Woodford Green for many years.

A House Captain from Year 6 is selected each year by the staff and children in the relevant house.

Behaviour Management and Reward Systems

The pupils discuss and agree their class charter as a set of behaviour guidance for the year with their class teacher as they enter their new class and this is displayed in their classroom.

The pupils are encouraged to behave in line with their class rules with praise and rewards used to promote this. We have a behaviour system named 'Going for Gold'. Each class displays a chart made up of gold, silver, green, yellow and red card on their wall. The pupil starts the day on the green panel. For an achievement or if the pupil's behaviour is positive the pupil's icon will be moved up the chart to silver and so on. At the end of the day if an EYFS pupil is on silver or gold they will receive the corresponding colour star sticker, Pre-Prep and Prep pupils will receive one house point for silver and two for being moved to gold. If however a pupil's behaviour is not in line with the class charter they will be given a verbal warning. If the behaviour continues then they will be placed on yellow and then onto red. For pupils placed on yellow or red, a card will be given to them which will go to lessons that are taught by specialist staff. Pupils on red in EYFS will be given thinking time whereas Pre-Prep pupils will have 5 minutes withdrawn from Golden Time (this is where the children have free choice of a range of 'fun' activities on Friday afternoons). Prep pupils will miss the following morning break with timeout on 'The Wall.' At the end of each day the pupils' names will be reset on green.

At the end of each week, one pupil from each class will be chosen by their class teacher as the 'Star of the Week' and will receive a special certificate detailing the reason. We also award a STEM (Science, Technology, Engineering and Maths) star of the week.

School Policies

You will find a set of school policies on the School's website which will help you to fully understand school procedures. These include:

Avon House Mission Statement
Anti-Bullying
Behaviour and Discipline
Curriculum
EYFS Settling In and Key Worker
EYFS to KS1 Transition
First Aid
Homework
Out of Hours Care
Parent Partnership
Safeguarding (Child Protection)
Sex and Relationships
Sickness and Medication
Supervision of Pupils
Teaching and Learning

If you need additional help with policies and procedure please contact the Head Teacher or Deputy Head.

School Clubs

The school offers a number of extra-curricular activities which run before school, after school and at lunchtime.

Application forms are sent home at the end of the previous term. We endeavour to make sure that all children are included in the extra-curricular programme should they wish to be and so clubs are not allocated on a first come, first served basis. In the case of sports clubs, priority is given to those pupils who play in school teams i.e. netball, tag rugby etc.

This is a list of clubs that are offered. Not all clubs are available across all age groups and pupils in Foundation 1 do not start clubs until the Spring Term. Some clubs are only offered in specific terms and will be notified at the appropriate time via the extra-curricular clubs system.

Art for Art's Sake	ICT Explorers
Bat, Bowl, Catch	Karate
Board Games	Lego Club
Coding	Mile Before School
Computing	Mindfulness
Construction Crew	Mini Tennis
Cookery	One Planet
Cricket Squad	Origami
Cross Country	Petite Painters
Dance	Puppet Story Telling
Drawing	Rounders
Film Club	Sewing Bees
Football	Strings Club
Gardening	Squash 57
Girls' Cricket	Table Tennis Coaching at WWC
Girls; Football	Tennis at WWC
Hama Beads	Warhammer

School Communication

The school operates an open door policy allowing parents to meet with staff outside of the normal parent consultations.

If you need to speak to a member of staff regarding anything to do with your child there are several ways you can communicate with school. You can call the School Office, email or required a face to face meeting. The School Office will process your request within 48 hours however if this is a matter of a serious nature then please tell the School Office and the class teacher will respond that day. If you would prefer to speak to a senior member of staff this should be done via the School Office and you will receive a response within 48 hours.

Please be aware that it is not always possible for staff to talk to you at the end of the day unless by appointment as they have after school activities to attend.

Staff List

Head Teacher Mrs A Campbell
Deputy Head Mr G Biston

School Governors Mr M Barrett (Chair)
 Mr J Blake Mrs F Cookson Miss K Lovejoy Mr D Malyon

Department Heads

Prep	Pre-Prep	Early Years	STEM	English
Mr J Manning	Mrs R Telling	Mrs P Tant	Mrs N Hooley	Ms H Grant
Humanities	Languages	RPS	Music & Drama	Sport
Mr J Babra	Miss F Whitestone	Mrs P Hussein	Mr D Reed	Mr M Thornley Mrs S Gleadell

Class	Teacher	Class	Teacher
F1 Puffins	Mrs R Buhorah	F2 Mallards	Mrs M Palmer
F2 Kingfishers	Mrs P Tant	Year 1 Pelicans	Miss R Saharoy
Year 1 Cranes	Miss M Bettany	Year 2 Herons	Miss A Neal
Year 2 Flamingos	Mrs R Telling	Year 3NH	Mrs N Hooley
Year 3KY	Miss K Youngman	Year 4PH	Mrs P Hussein
Year 4FW	Miss F Whitestone	Year 5JB	Mr J Babra
Year 5KI	Miss K Ioakim	Year 6JM	Mr J Manning
Year 6HG	Mrs H Grant		

Class	Support Staff
F1 Puffins	Mrs R Lord
F2 Kingfishers & Mallards:	Mrs P Kalsi & Mrs F Alvi
Year 1 & Year 2:	Mrs N Monehen, Ms A Heath, Miss L Westmaas, Mrs J Chambers
Year 3 & Year 4:	Miss S Young, Mrs R Sehdev, Mrs A Pool
Year 5 & Year 6:	Miss A Feeney, Mr J Evans, Miss J Dade

Specialist Staff

Inclusion Lead	Miss J Lewis
Art/Design Technology	Mrs E Mistry
Computing	Mr G Biston
Spanish	Mrs V Gagliano Styczynski
School Counsellor	Mrs N Ramasamy
Music (Peripatetic)	Mr W Alexander, Mr S Brooker, Mr D Cook, Mrs O Paliy, Miss M Smith, Mr D Storey Mr J Evans
Sport	Miss C Beckett, Mr P Norris, Miss C Russell
Swimming	

School Bursar	Mrs Z Mughal
HR and Head's PA	Miss J White
Admissions and Marketing	Miss V Barrett
School Secretary	Miss M Diedrick
Welfare Administrator	Mrs R Spelman
Accountants	Messrs. Pawley & Malyon-Salisbury House, EC2M SSQ

Term Dates 2024-2025

AUTUMN TERM 2024

Commence: Wednesday 4th September

Half-Term: Monday 21st October – Friday 1st November

End of Term: Friday 13th December at 1.30pm (F1-Year 5)
Year 6 Study Skills Session until 2.30pm

SPRING TERM 2025

Commence: Tuesday 7th January

Half-Term: Monday 17th – 21st February

End of Term: Friday 28th March at 1.30pm

SUMMER TERM 2025

Commence: Tuesday 22nd April

Half-Term: Monday 26th May – Friday 30th May

End of Term: Friday 4th July at 2.30pm